

TOWN OF DAVIE TOWN COUNCIL AGENDA REPORT

TO: Mayor and Councilmembers

FROM/PHONE: Thomas J. Willi, Town Administrator

PREPARED BY: Russell C. Muniz CMC, Town Clerk

SUBJECT: Resolution

AFFECTED DISTRICT: Townwide

TITLE OF AGENDA ITEM: A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ACCEPTING THE RESIGNATION OF TOWN ADMINISTRATOR THOMAS J. WILLI; AND PROVIDING AN EFFECTIVE DATE.

REPORT IN BRIEF: Thomas J. Willi has accepted the job offer to become the County Administrator for Monroe County and in compliance with the terms of his employment contract has provided sufficient notice of his intent to resign on or about October 15, 2004.

PREVIOUS ACTIONS: Mr. Willi's employment contract was approved on February 7, 2001 (R-2001-041).

CONCURRENCES:

FISCAL IMPACT: N/A

Has request been budgeted? n/a

If yes, expected cost: \$

Account Name:

If no, amount needed: \$

What account will funds be appropriated from:

Additional Comments:

RECOMMENDATION(S): Motion to approve the resolution.

Attachment(s):

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A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, AUTHORIZING THE MAYOR TO EXECUTE AN EMPLOYMENT AGREEMENT BETWEEN THE TOWN AND TOWN ADMINISTRATOR THOMAS J. WILLI; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Section 6 of the Charter of the Town of Davie, provides for the position of Town Administrator; and

WHEREAS, the Town of Davie named Thomas J. Willi as Town Administrator on December 20, 2000; and

WHEREAS, Thomas J. Willi has accepted an offer to become County Administrator for Monroe County; and

WHEREAS, Thomas J. Willi wishes to offer his resignation in compliance with the terms of his employment contract with his last day of work stated as on or about October 15, 2004; and

WHEREAS, the Town of Davie hereby accepts Mr. Willi's resignation, and wishes him good fortune in all of his future endeavors.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The Town Council of the Town of Davie hereby accepts the resignation of Town Administrator Thomas J. Willi in compliance with the terms of his employment contract with his last day of work on or about October 15, 2004.

SECTION 2. This Resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2004.

MAYOR/COUNCILMEMBER

ATTEST:

TOWN CLERK

APPROVED THIS _____ DAY OF _____, 2004